



Neighborhood Grant Application

(Application deadline is August 19, 2016)

Objective: To provide a funding source for projects that will benefit neighborhoods and home owner's associations within the City of Groveland.

Eligible Projects: Improvements to public property or with a public benefit. Projects should have an expected "life" of at least five years and be within the City limits of Groveland. Funding requests are encouraged to be not less than \$1,000 no more than \$5,000.

Grants: Funds will be in the form of a grant paid to the organization and / or contractor after completion of the project and approval from Council members and appropriate City staff.

"The city with a future, watch us grow!"

Name of Organization Non Profit Organization: _____

Project Title: _____

Amount Requested: _____

Describe the Project: _____

Describe existing conditions / Need of the Project: (include photographs) _____

Describe how the project will benefit the neighborhood: _____

How long will it take to complete the project? : _____

*Additional information may be requested

***Note: Green projects are welcome.**

Project Budget

Project Title: _____

Revenues

Cash Contributions:

City Grant \$ _____

Other (Describe) _____

Total Cash Contributions \$ _____

In-Kind Contributions:

Volunteer Labor @\$22/hr x _____ hrs \$ _____

Supplies/materials _____

Other Services (Describe) _____

Total In-Kind Contributions \$ _____

Total Revenues \$ _____

Expenses

Cash Expenses:

Outside Labor \$ _____

Supplies/Materials _____

Other Services (Describe) _____

Total Cash Expenses \$ _____

Contact Person (Signature) _____

Date _____

Grant Project Status Report

Month of: _____

Project Title: _____

Contact Person: _____

Telephone: (Day) _____ (Evening) _____

Project Elements	Work Accomplished	% Completed

Expenditures

Cash Expenses (Itemize/attach receipts)

_____ \$ _____
_____ \$ _____
_____ \$ _____

Volunteer Hours

_____ \$ _____
_____ \$ _____
_____ \$ _____

In-Kind Contributions (Equipment and Materials)

_____ \$ _____
_____ \$ _____
_____ \$ _____

Total Expenditures \$ _____

Contact Person (Signature) _____

Date _____

Frequently Asked Questions

Who can apply?

The City of Groveland will accept a letter from an HOA in support of the submitted application. If an HOA is not involved a petition in support of the application by property owners in a radius of 500 feet from the project location can be submitted. The Community Development Department can assist in defining project boundaries for the applicant.

What is the process for the application?

During the application cycle city staff will review all submitted applications city wide. City staff includes the Community Development Director, The Finance Director, and the Public Works Director. Staff will make funding recommendations to City Council. City Council makes all final funding decisions.

What are the applications reviewed on?

1. Project Information
 - Is the project clearly explained?
 - Is a community need identified?
 - Does the project address the community need?
2. Project Effectiveness
 - Is the project addressing the need in the most efficient way?
3. Capacity
 - Does the entity applying have the resources to make the project successful?
4. Maximizes / Leveraging Recourses
 - How much of the project is being completely funded by the City?
 - Are volunteers and or donations from other sources being utilized?

What is the timeframe permitted before project completion?

Funded projects will be required to periodically complete a project update evaluation sheet. It identifies the percentage of the project completed and the amount of expenses, volunteer hours and in-kind contributions made to date.

How do I submit an application?

Attn: Rodney Lucas, Acting Director,
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or email: rodney.lucas@groveland-fl.gov